

MINUTES OF REGULAR MEETING December 12, 2022

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Nanci M. Davis
John J. Friend, Shane Hrbek, Stephen Koger
Stephanie Perna, James Saltzman
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Kathleen Clohessey
Vacant Seat

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

Approval of Regular Board Minutes

On motion by Mr. Friend, seconded by Mr. Koger, and carried by the following roll call vote, approved the minutes of the following meetings as presented:

1. November 14, 2022 – Regular Meeting Minutes
2. November 14, 2022 – Executive Session Minutes

ATTACHMENT 1

Regular Meeting Minutes:	Yes	-	7
	No	-	0
	Abstain	-	0
Executive Session Minutes:	Yes	-	6
	No	-	0
	Abstain	-	Mr. Hrbek

PRESENTATIONS: NA

DISCUSSION/COMMENTS: NA

CORRESPONDENCE: NA

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OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Hbrek, seconded by Mrs. Perna, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items:

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mr. Hrbek, seconded by Mr. Friend, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

BOARD SECRETARY'S REPORT:

- A. Mrs. Decker provided an update to the 2023 Meeting Schedule, stating that the August 21, 2023 meeting will be changed to August 14, 2023.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

- A. Mr. Giacchi provided an update on school events.
- B. Mr. Giacchi reported that Erin Garrity is Franklin Borough School's 2022-2023 Governor's Educator of the Year award recipient.
- C. Mr. Giacchi reported that Amy McCann is Franklin Borough School's 2022-2023 Educational Services Professional of the Year award recipient.

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D. Mr. Giacchi reported that the fire and security drills held during the month of November were as follows:

- November 21, 2022 at 8:00 a.m. - Fire Drill
- November 29, 2022 at 8:00 a.m. - Lockdown Security Drill

Personnel Committee – Kathleen Clohessey, Chair

Committee Update: NA

Discussion: NA

On motion by Mr. Hrbek, seconded by Mr. Koger, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves \$250 for Erin Garrity to use in her classroom as the 2022-2023 Governor’s Educator of the Year award recipient for Franklin Borough School.

B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignation:

Staff Member	Position	Last Day of Employment
Danielle Emery	Teacher	On or about January 16, 2023

C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following leave of absence:

Employee	Dates	Sick/Personal Days
Alyssa Doyle - Maternity Leave of Absence	On or about April 17, 2023 - June 30, 2023	Utilizing 40 sick days and personal days per contract and NJ Family Leave as allowed

D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following extra-curricular activity stipend position for the 2022-2023 school year:

Activity	Staff Member	Stipend
8 th Grade Advisor	Rebecca Peña	\$500

E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the following personnel for the 2022-2023 school year:

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Staff Member/Appointment	Dates	Compensation
Meghan Putnam – Long-term Substitute Teacher	11.28.2022 – 12.23.2022	\$170 per day

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2022-2023 school year: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Name	Position	Compensation
Meagan Carr	Substitute Paraprofessional	\$100 per day, pending completion of required documents, no benefits

- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following staff members for supplemental pay pending completion of timesheets:

Staff Member	Date/Reason	Compensation
Nicole Amado-Scaglione	Professional Development	\$15.67 per hour <i>plus \$1.00 differential per hour</i>
Alexandria Colfax	Professional Development	\$15.67 per hour <i>plus \$1.00 differential per hour</i>
Johanna Ferrari	Professional Development	\$15.67 per hour <i>plus \$1.00 differential per hour</i>
Kelly Walters	Professional Development	\$15.67 per hour <i>plus \$1.00 differential per hour</i>

- H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following professional development:

Staff Member	Professional Development	Cost	Date
Lisa Grillo	Live Online Seminar – Powerful, Practical Strategies for Working with “I Don’t Care” and Underperforming Students to Increase their School Success	<i>Registration: \$279</i>	February 1, 2023
Lisa Grillo	Live Online Seminar – Helping Your Struggling Readers Become More Successful Readers: Targeted Interventions that Work!	<i>Registration: \$279</i>	March 16, 2023

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Staff Member	Professional Development	Cost	Date
Sarah Gay	NJMEA State Conference, Atlantic City, NJ	<i>Registration: \$360 Hotel: \$119/night Plus Travel Plus Meal Allowance</i>	February 23 -25, 2023
Jennifer Sisco	NJMEA State Conference, Atlantic City, NJ	<i>Registration: \$360 Plus Meal Allowance Note: J. Sisco and S. Gay will carpool and share a hotel room.</i>	February 23-25, 2023

EDUCATION COMMITTEE – Kathleen Clohessey – Chair

Committee Update: NA

Discussion: NA

On motion by Mr. Hrbek, seconded by Mrs. Perna, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the following service provider for the 2022 - 2023 school year:

Provider	Services
LearnWell 2 Main Street, Suite 2A Plymouth, MA 02360	In-patient academic services

- B. Resolved that the Board of Education approves home instruction services listed below:

Student	Service Provider & Service	Dates	Cost
#*****1871	LearnWell- In-patient academic services	11.24.2022 – 12.02.2022	\$50.50/hour

- C. Resolved that the Board of Education approves the following services:

Provider	Service	Date of Service	Student ID	Cost
Dr. Lee J. Suckno	• Psychiatric Evaluation	01.06.2023	#*****5706	\$1,000
Performance Pediatrics	• OT Evaluation • Speech Evaluation	11.29.2022	#*****4998	\$479 <i>For each evaluation</i>

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- D. Resolved that the Board of Education approves the purchase of a digital Audiometer (Maico Easytone Tablet) at a cost of \$1,622.
- E. Resolved that the Board of Education approves Steinwand Sound Studio to provide wireless microphones and monitors for the school play being held on April 4th and 5th, 2023 at a cost of \$2,200.

FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion/Comment: NA

On motion by Mr. Koger, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated November 15, 2022 - December 12, 2022. **ATTACHMENT 2**

Fund 10	Charter School/ER FICA Share	77,182.99
Fund 11	General Expense	824,011.77
Fund 12	Capital Outlay	6,000.00
Fund 20	Special Revenue	98,851.82
Fund 60	Cafeteria	25,332.38
Fund 95	Student Activities	260.00
	Total	1,031,638.96

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for November 2022.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of November 30, 2022, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of November 30, 2022, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

ATTACHMENT 3

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of November 2022. **ATTACHMENT 4**

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- D. Resolved that the Board of Education authorizes the Board Secretary to submit transfer report S1701 for November 2022 to the Executive County Business Official for approval.

ATTACHMENT 5

- E. Resolved that the Board of Education approves an additional fee of \$2,000 for the FY 2022 annual audit completed by Nisivoccia, LLP.

- F. Resolved that the Board of Education authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Window Project to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

Be it further resolved, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through the District's Capital Reserve Account.

- G. Resolved that the Board of Education authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Mailroom Faculty Restroom Project to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

Be it further resolved, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through the District's Capital Reserve Account.

- H. Resolved that the Board of Education authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Annex Restroom Project to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

Be it further resolved, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through the District's Capital Reserve Account.

- I. Resolved that the Board of Education approves the following facility use request pending receipt of required paperwork:

Group/Organization	Dates	Space
Boy Scouts of America	Monday, April 24, 2023 6:30 p.m. - 9:00 p.m.	Gymnasium

OLD BUSINESS: NA

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NEW BUSINESS:

Mr. Bartron thanked Ms. Davis for her time as a board member.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mr. Koger, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

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Kelly Cervený, parent of first grader, addressed the Board regarding her concerns over her daughter's safety on the playground considering there are no cameras.

Mr. Giacchi responded.

On motion by Mr. Koger, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION:

On motion by Mr. Koger, seconded by Mrs. Perna, and carried unanimously by roll call vote, the following resolution was adopted:

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

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NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law – Parent requested hearing regarding HIB 22-23.01
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

The Board returned to regular session at 7:50 p.m.

On motion by Mr. Friend, seconded by Mr. Koger, and carried by the following roll call vote, approved the following resolution:

- A. Resolved that the Board of Education affirmed the Harassment, Intimidation, and Bullying (HIB) report following a HIB hearing held December 12, 2022 regarding HIB 2022.2023.01 as unsubstantiated.

Yes	-	6
No	-	0
Absent	-	Mr. Hrbek

On motion by Mr. Koger, seconded by Mr. Friend, and carried unanimously by voice vote, adjourned the meeting at 7:51 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary